# Wood's Homes Foundation Financial Statements December 31, 2021





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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the Wood's Homes Foundation:

#### **Opinion**

We have audited the financial statements of the Wood's Homes Foundation (the Entity), which comprise:

- the statement of financial position as at December 31, 2021
- the statement of operations and changes in fund balances for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "Auditors' Responsibilities for the Audit of the Financial Statements" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Responsibilities of Management and Those Charged With Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

#### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

#### We also:

 Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.



The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



**Chartered Professional Accountants** 

Calgary, Canada March 30, 2022

**Statement of Financial Position** 

As at December 31, 2021, with comparative information for 2020

					2021	2020
	-	Operating	Legacy	Restricted		
		Fund	Fund	Fund	Total	Total
		\$	\$	\$	\$	\$
Assets						
Current assets						
Cash and cash equivalents		1,089,823	-	-	1,089,823	1,259,304
Short-term investments		19,112	-	-	19,112	-
Accounts receivable		4,044	-	-	4,044	3,026
Prepaid expenses		14,438	-	-	14,438	14,022
Current portion of mortgage receivable	(note 4, 10)	9,541	-	-	9,541	9,046
		1,136,958	-	-	1,136,958	1,285,398
Mortgage receivable	(note 4, 10)	403,716	-	_	403,716	413,257
Due to/from Foundation Funds		546,090	(47,485)	(498,605)	-	-
Investments	(note 3)	2,659,341	3,793,830	3,041,005	9,494,176	8,386,231
		4,746,105	3,746,345	2,542,400	11,034,850	10,084,886
Liabilities						
Current liabilities						
Accounts payable and accrued liabilities		50,323	-	-	50,323	76,168
Due to Wood's Homes	(note 5, 10)	5,936	-	-	5,936	92,117
Deferred contributions	(note 6)	617,966	-	-	617,966	544,271
		674,225	-	-	674,225	712,556
Deferred contributions	(note 6)	1,312,872	-	-	1,312,872	1,263,939
	_	1,987,097	-	_	1,987,097	1,976,495
Fund balances						
Unrestricted		2,759,008	_	_	2,759,008	2,428,895
Internally restricted	(note 7)	2,700,000	3,746,345	_	3,746,345	3,317,533
Externally restricted	(note 8)	_	-	2,419,567	2,419,567	2,239,230
Restricted for endowment	(note 9)	-	_	122,833	122,833	122,733
	. , ,	2,759,008	3,746,345	2,542,400	9,047,753	8,108,391
	-	_,,0	- , , 0	_,, 3	-,,	-,,
	_	4,746,105	3,746,345	2,542,400	11,034,850	10,084,886

The accompanying notes are an integral part of these financial statements

(note 8)

Signed on behalf of the Board of Directors

Commitments

Director

Director

# Statement of Operations and Changes in Fund Balances For the year ended December 31, 2021, with comparative information for 2020

					2021	2020
		Operating	Legacy	Restricted	Total	Total
		Fund	Fund	Fund	•	•
		\$	\$	\$	\$	\$
Revenue						
Contributions		1,754,954	=	31,346	1,786,300	1,817,454
Other income		708	-	-	708	516
		1,755,662	-	31,346	1,787,008	1,817,970
Expenses						
Salaries and wages		434,460	_	_	434,460	514,163
Restricted fund distributions		-	-	201,209	201,209	183,334
General and administrative		86,618	20,308	16,999	123,925	101,244
Consultants		53,279	-	-	53,279	5,099
Advertising and promotion		33,173	-	=	33,173	32,236
Facility expenses		1,625	-	-	1,625	2,044
		609,155	20,308	218,208	847,671	838,120
Excess (deficiency) of revenue over expenses						
from operations		1,146,507	(20,308)	(186,862)	939,337	979,850
Investment income	(note 10c)	198,006	256,434	206.015	660,455	297,296
Net change in fair market value of investments	,	124,707	192,686	161,284	478,677	441,708
		322,713	449,120	367,299	1,139,132	739,004
Excess of revenue over expenses before the follow	ring	1,469,220	428,812	180,437	2,078,469	1,718,854
Distribution of funds to Wood's Homes Society Distribution of funds to Wood's Homes	(note 8, 10) (note 7, 10)	- 1,139,107	-	-	- 1,139,107	8,823 859,244
Distribution of funds to Wood 3 fromes	(11010 7, 10)	1,100,107			1,100,107	000,244
		1,139,107	-	-	1,139,107	868,067
Excess of revenue over expenses		330,113	428,812	180,437	939,362	850,787
Fund balances - beginning of year		2,428,895	3,317,533	2,361,963	8,108,391	7,257,604
Fund balances - end of year		2,759,008	3,746,345	2,542,400	9,047,753	8,108,391

The accompanying notes are an integral part of these financial statements.

# **Statement of Cash Flows**

# For the year ended December 31, 2021, with comparative information for 2020

		2021	2020
		\$	\$
Operating activities			
Excess of revenue over expenses of the operating, legacy and r Items not affecting cash	estricted funds	939,362	850,787
Net change in deferred contributions		122,628	(24,085)
Net change in non-cash working capital affecting operations	(note 11)	1,061,990 (46,391)	826,702 18,345
Net change in non-cash working capital affecting operations	(note 11)	(40,391)	10,345
		1,015,599	845,047
Investing activities			
Repayment of mortgage receivable		9,046	8,577
Change in investments		(1,107,945)	(703,853)
		(1,098,899)	(695,276)
Financing activities  Change in due to/from Wood's Homes Society		_	2,304
Change in due to/from Wood's Homes		(86,181)	(10,317)
		(86,181)	(8,013)
(Decrease) increase in cash and cash equivalents		(169,481)	141,758
(Decrease) increase in cash and cash equivalents		(109,401)	141,730
Cash and cash equivalents - beginning of year		1,259,304	1,117,546
Cash and cash equivalents - end of year		1,089,823	1,259,304
Cash and cash equivalents consist of:			
Cash held with banks		1,089,823	1,259,304

The accompanying notes are an integral part of these financial statements.

# **Notes to the Financial Statements**

# For the year ended December 31, 2021 with comparative information for 2020

# 1. Nature of the organization

Wood's Christian Homes Endowment Fund Trust (the "Trust") was established on April 24, 1990 as a public foundation under the Alberta Companies Act with funds contributed by Wood's Homes Society. On November 6, 2000 the Trust was restructured as a not-for-profit corporation under the name The Wood's Homes Foundation (the "Foundation"). The purpose of the Foundation is to advance the mission, goals and objectives of Wood's Homes Society (the "Society") and Wood's Homes ("Wood's"). The Foundation has a separate independent Board of Directors. The Foundation may contribute an annual amount to the Society and/or Wood's on approval by the Foundation's Board of Directors.

The Foundation is a wholly-owned subsidiary of the Society.

The Foundation has been registered as a charity under the Canadian Income Tax Act, and therefore, is exempt from tax.

#### 2. Accounting policies

# **Basis of accounting**

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO) as issued by the Canadian Accounting Standards Board.

#### **Fund accounting**

The Operating Fund reports the administrative and fundraising activities of the Foundation, including unrestricted contributions. This fund uses the deferral method of accounting for contributions.

The Legacy Fund reflects transactions and balances related to amounts set apart from operations for the purpose of growth. This fund uses the restricted fund method of accounting for contributions.

The Restricted Fund reflects transactions and balances related to the Foundation's endowment funds and other externally restricted contributions, as described in Notes 8 and 9. This fund uses the restricted fund method of accounting for contributions.

#### Revenue recognition

Restricted contributions, bequests and endowment contributions are recognized as revenue of the appropriate restricted fund when received, or if no appropriate restricted fund exists, they are recognized in the Operating Fund as revenue when the related expenditures are incurred. Unrestricted contributions are recognized as revenue of the Operating Fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted investment income is recognized as revenue in the fund in which it is earned. Unrestricted investment income is recognized as revenue in the Operating Fund. Event revenue is recognized in the Operating Fund when received or receivable and the event has occurred.

#### Use of estimates

The financial statements of the Foundation have been prepared in accordance with Canadian accounting standards for not-for-profit organizations which require management to make assumptions and estimates that affect the reported amount of assets, liabilities, revenues and expenses. Actual amounts could differ from those estimates.

# **Notes to the Financial Statements**

# For the year ended December 31, 2021 with comparative information for 2020

#### 2. Accounting policies (continued)

#### Use of estimates (continued)

On March 11, 2020, the World Health Organization declared a global pandemic for the Coronavirus COVID-19 ("COVID-19") virus. The Foundation is following health advisories and mandatory requirements from local, provincial and national health and government organizations.

Market conditions improved over the course of 2021 as nations began re-opening their economies, but the recent surge of COVID-19 variants and mutations has resulted in the re-imposition of certain restrictions by local authorities. In addition, while vaccines are being distributed, there is uncertainty as to the timing, level of adoption, duration of efficacy and overall effectiveness of the vaccine against variants or mutations. While the disruption caused by COVID-19 is currently expected to be temporary, there is considerable uncertainty around its duration and magnitude.

While COVID-19 continues to present a challenging economic environment, there have been no significant adverse financial impacts to the Foundation to date. Management has been closely monitoring its financial results. As at the reporting date, the Foundation has determined that COVID-19 has had no impact on its accounting policies, contractual arrangements, the assessment of provisions and contingent liabilities, or the timing of revenue recognition. The Foundation continues to manage liquidity risk by forecasting and assessing cash flow requirements on an ongoing basis. As at December 31, 2021, the Foundation continues to meet its contractual obligations within normal payment terms and the Foundation's exposure to credit risk remains largely unchanged.

#### Cash and cash equivalents

Cash and cash equivalents include cash and short-term investments that have maturity dates of less than 90 days when purchased, are readily convertible to known amounts of cash and are subject to insignificant risk of change of value.

#### **Short-term investments**

Short-term investments include shares donated to the Foundation which can be easily traded, expected to be held for less than 30 days after the date of donation and are not subject to significant risk of change of value.

#### Investments

The Foundation carries its investments at fair market value. Unrealized gains or losses on investments are reflected in the statement of operations.

#### Donated materials and services

Donated materials and services, including volunteer services, are not recognized in the financial statements.

#### **Financial instruments**

The Foundation initially measures financial assets and financial liabilities at their fair value. It subsequently measures its financial assets and financial liabilities at amortized cost, other than investments which are reported at fair value. The financial assets subsequently measured at amortized cost include cash and cash equivalents, accounts receivable, and the mortgage receivable. The financial liabilities measured at amortized cost include accounts payable and accrued liabilities and amounts due to Wood's Homes.

# **Notes to the Financial Statements**

# For the year ended December 31, 2021 with comparative information for 2020

#### 3. Investments

The Foundation's investments are professionally managed by an independent investment manager. Investments are comprised of 100% managed funds.

#### 4. Mortgage receivable

In June 2019, the Foundation loaned the Society, a related party, \$435,000 to finance the purchase of property to be used in regular programming. The mortgage is unsecured and is amortized over twenty five years with an initial five-year term bearing an interest rate of 5.34% per annum (2020 – 5.34%).

#### 5. Due to Wood's Homes

Amounts due to Wood's Homes are unsecured, non-interest bearing and due on demand.

#### 6. Deferred contributions

Deferred contributions represent externally restricted amounts received that have not been spent. These amounts are restricted for various programs at Wood's Homes.

	2021	2020
	\$	\$
Balance – beginning of year	1,808,210	1,832,295
Contributions received	840,644	636,407
Recognized as contribution revenue	(718,016)	(660,492)
	1,930,838	1,808,210
Less: Current portion	(617,966)	(544,271)
Balance – end of year	1,312,872	1,263,939

# 7. Internally restricted fund balances

The internally restricted fund balance in the Legacy Fund is restricted by the Board of Directors for use in future major projects. During the year \$nil (2020 – \$nil) was distributed to Wood's.

# **Notes to the Financial Statements**

# For the year ended December 31, 2021 with comparative information for 2020

# 8. Externally restricted fund balances

		Investment Amortization				
	2020	<b>Donations</b>	Income	of funds	2021	
-	\$	\$	\$	\$	\$	
Endowment Fund Earnings	93,016	-	23,613	(1,044)	115,585	
Taylor Educational Fund	497,084	-	70,706	(4,765)	563,025	
Perry Crisis/Opportunity Fund	28,873	-	3,800	(4,600)	28,073	
Therapyship Fund	12,172	-	-	-	12,172	
Knowledge House Fund	66,409	11	6,048	(40,800)	31,668	
Bowness Expansion Fund	49,468	-	7,869	-	57,337	
Bowness Cottage Replacement Fund	134	-	20	-	154	
Inglewood Building Fund	183,041	26,235	32,826	-	242,102	
Research Chair Fund	1,309,033	5,000	205,418	(150,000)	1,369,451	
	2,239,230	31,246	350,300	(201,209)	2,419,567	

		Investment Amortization			
_	2019	<b>Donations</b>	Income	of funds	2020
	\$	\$	\$	\$	\$
Endowment Fund Earnings	77,416	-	15,600	-	93,016
Taylor Educational Fund	458,063	-	41,655	(2,634)	497,084
Perry Crisis/Opportunity Fund	29,628	-	2,745	(3,500)	28,873
Therapyship Fund	12,172	-	-	-	12,172
Knowledge House Fund	87,056	443	6,110	(27,200)	66,409
Bowness Expansion Fund	44,748	-	4,720	-	49,468
Bowness Cottage Replacement Fund	111	-	23	-	134
Inglewood Building Fund	115,363	49,340	18,338	-	183,041
Research Chair Fund	1,330,789	-	128,244	(150,000)	1,309,033
_	2,155,346	49,783	217,435	(183,334)	2,239,230

Investment income represents realized and unrealized gains earned by the externally restricted fund balances, net of any applicable general and administrative costs incurred by the fund manager.

Endowment Fund Earnings are comprised of the accumulated investment income on endowment funds that is restricted for distribution (note 9).

# **Notes to the Financial Statements**

# For the year ended December 31, 2021 with comparative information for 2020

#### 8. Externally restricted fund balances (continued)

The Taylor Educational Fund, including related capital growth and investment income earned was transferred from Wood's on March 31, 2004 and is restricted to further the education of past and present residents of Wood's Homes.

The Perry Crisis/Opportunity Fund was transferred from Wood's on March 31, 2004 and is a resource for individuals closely associated with Wood's Homes who find themselves in critical economic circumstances that threaten their career stability or continuation in a treatment program.

The Therapyship Fund was established in 2004 to support the therapy and counselling program of the Eastside Family Centre.

The Knowledge House Fund was established to support research, training and development for ideas and programs focused on the mission of Wood's Homes.

The Bowness Expansion and Bowness Cottage Replacement Funds are restricted for the purpose of construction on the Bowness campus.

The Inglewood Building Fund is restricted for the purpose of purchasing and renovating a property located in Inglewood.

The Research Chair Fund is restricted for the purpose of funding a research chair in partnership with the University of Calgary. The Foundation has committed to provide \$150,000 per year until 2026 to the University of Calgary to fund the research chair.

Distributions to Wood's Homes Society are comprised of distributions from the Inglewood Building Fund.

#### 9. Restricted for endowment

Funds restricted for endowment purposes are subject to externally imposed restrictions stipulating that the resources be maintained in perpetuity. Investment income earned is not restricted and is reported in note 8.

	2021	2020
_	\$	\$
General Endowment	48,554	48,554
Career/Vocational Advancement Fund	28,406	28,406
Calgary Breakfast Club Educational Opportunities Fund	23,782	23,782
Arts/Music	8,650	8,650
Terry Steward – Lend a Hand Fund	7,659	7,559
Family Office Foundation Fund	5,782	5,782
	122,833	122,733

# **Notes to the Financial Statements**

# For the year ended December 31, 2021 with comparative information for 2020

# 10. Related party transactions

The Foundation and Wood's are wholly-owned subsidiaries of the Society.

Transactions between the Foundation, the Society and Wood's are recorded in the normal course of operations and at the exchange amount described below.

During the year, the Foundation recorded the following transactions with the Society:

- a) Recorded a contribution of \$nil (2020 \$8,823) to the Society to advance the mission, goals and objectives of the Society:
- b) Received principal repayments of \$9,046 (2020 \$8,577) on the mortgage of \$435,000 advanced to the Society in 2019; and
- c) Earned investment income of \$22,332 (\$2020 \$22,801) on the interest on the mortgage to the Society.

During the year, the Foundation contributed \$1,139,107 (2020 - \$859,244) to Wood's Homes to advance the mission, goals and objectives of the Wood's Homes.

During the year, Wood's provided executive support services and office rent for which no amount has been recorded in the statements (2020 - \$nil).

#### 11. Net change in non-cash working capital

The net change in non-cash working capital balances related to operations consists of the following:

\$
-
2,453
(12,087)
27,979
18,345

#### 12. Financial instruments

#### Credit and interest rate risk

The Foundation's credit risk exposure relates to cash and cash equivalents, accounts receivable, and mortgage receivable. Management believes the Foundation's exposure to credit risk and interest risk is not significant since the mortgage receivable bears interest at a fixed rate. Cash and cash equivalents are deposited with reputable Canadian commercial banks.

# **Notes to the Financial Statements**

# For the year ended December 31, 2021 with comparative information for 2020

# 12. Financial instruments (continued)

#### Price and interest rate risk

The investments of the Foundation are subject to price risk because changing interest rates impact the market value of the fixed rate investments, general economic conditions affect the market value of equity investments and currency exchange rate changes impact the market value of the investments denominated in currencies other than the Canadian dollar.

The risk is mitigated through the use of an investment manager for the long-term portfolio investments and by investing other funds in short-term fixed rate products with high credit ratings.

#### Liquidity risk

The Foundation uses an investment manager for the investments it plans to hold for a long period of time. These investments are subject to liquidity risk if the Foundation is required to sell at a time that the market for the investments is unfavourable. Liquidity risk is the risk that the Foundation encounters difficulty in meeting its obligations associated with its financial liabilities. Liquidity risk arises from accounts payable and accrued liabilities. The Foundation maintains sufficient cash, investments, and sources of liquidity to discharge and manage its financial liabilities.

There have been no changes to the Foundation's risk exposure from 2020 other than the potential impact of COVID-19 as described in note 2.

#### 13. Fundraising expenses

Section 7(2) of the Charitable Fund-raising Act of Alberta requires the Foundation to disclose the expenses incurred for the purpose of soliciting contributions.

During the year, the Foundation incurred:

- Remuneration to employees whose principal duties involve fund-raising: \$296,913 (2020 -\$394.210); and
- Direct expenses incurred for the purpose of soliciting contributions: \$44,092 (2020 \$32,601).